

WBJEE ONLINE COUNSELLING' 2020

Guidelines for B. Pharm. Aspirants:

1. Register yourself in the Counselling portal of www.wbjee.nic.in / www.wbjeeb.in. For WBJEE candidates free of cost & JEE (MAIN) it will be INR. 500/- (registration fees). You have to pay online.
2. Upload your bank account details there for future refunds.
3. Then **upload the following documents** in pdf (scanned by 150 dots per inch range) coloured format:
 - 10th admit card or birth certificate.
 - 10th marksheet.
 - 12th marksheet.
 - Domicile certificate for the WB inhabitants.
 - SC/ST/OBC-A/OBC-B certificate (if applicable).
 - PWD certificate (if applicable).
 - TFW/ income certificate (if applicable).
4. You can take the help of "**Common Service Centres**" (List provided in the portal) for doing the registration, document upload etc.
5. After successful upload of the documents, they are **verified** by the "**Virtual Reporting Centres**" & you will get a sms from them if all the documents are accepted. **No need to visit the centres.** If any document is missing, or not uploaded properly then another sms will come to rectify that in a given limit of time. If you not response, then your candidature will be rejected permanently.
6. Then you have to go for **choice filling** by providing the name of the colleges in a order of priority (refer the **Seat Matrix** in the portal). As for example if you want to take admission in ECPT, then you have to keep ECPT in the 1st choice and so on. Then **lock the choices**.
N.B. Atleast 20 colleges must be in your choice list to increase the probability of allot a seat. You can choose more then 20 also.
7. In case of TFW candidates please select both the TFW & Non-TFW seats wherever applicable.
8. After the 1st cycle of Counselling is over the seats are allocated for the students according to their ranks. If you will satisfy with the allotted seat then choose "**Accept & Freeze**". Then you have to provide online a sum of **INR. 5,000/- (for Govt. Colleges/TFW) or INR. 40,000/- (for Pvt. Colleges)** to get the **Allotment letter**.
9. Then take a printout of the Allotment letter & go to the respective Institute with all other documents for admission.
10. If you are not satisfied with the seat allocated for you then go for **Upgradation**. It will only permissible for the higher prioritized seats of your allotment. **Don't forget to accept the seat before you press 'yes' for upgradation because if the upgradation will not happen then the previous allocated seat will be out of your reach.**
11. In case of WBJEE there will be 3 phases of Counselling & for JEE (Main) will be only 1

phase.

12. Please keep your patience throughout the 3 stages, upload the documents carefully & consult that link for any further issues: https://www.wbjeeb.in/files_notification-for-counselling101.pdf

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